



## TOWN COUNCIL – AGENDA REQUEST FORM

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, **including back up information**, 8 days prior to the requested meeting date. **Public Hearing requests must be submitted 20 days prior to requested meeting date to meet publication deadlines** (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

### MEETING INFORMATION

Date Submitted: April 17, 2015

Date of Meeting: April 23, 2015

Submitted by: Town Council Chair Nancy Harrington  
and Vice Chair Tom Mahon

Department:

Time Required: 5 minutes

Speakers:

Background Info.

Supplied:

Yes: ☐ No: ☒

### CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Appointment:

☐

Recognition/Resignation/  
Retirement:

☐

**Public Hearing:**

☐

Old Business:

☐

New Business:

☒

Consent Agenda:

☐

Nonpublic:

☐

Other:

☐

### TITLE OF ITEM

Town Council Retreat / Goal Session

### DESCRIPTION OF ITEM

Town Council to decide when their Retreat / Goal Session will be held.

### REFERENCE (IF KNOWN)

RSA:

Warrant Article:

Charter Article:

Town Meeting:

Other:

N/A

### EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)

Projector:

☐

Grant Requirements:

☐

Easel:

☐

Joint Meeting:

☐

Special Seating:

☐

Other:

☐

Laptop:

☐

None:

☐

### CONTACT INFORMATION

Name:

Nancy Harrington

Address

6 Baboosic Lake Road

Phone Number

Email Address

nharrington@merrimacknh.gov

### APPROVAL

Town Manager:

Yes ☐ No: ☐

Chair/Vice Chair:

Yes ☒ No: ☐

Hold for Meeting Date: \_\_\_\_\_